Minutes Theta Chapter Meeting & Education Session

DATE: Wed Feb 8th 2017 February 08/17 Event # 54231192 Cleaning in MDRD
TIME: Sign in 13:15 Meeting 13:30-15:00

	Minutes
1	Meeting called to Order by Jeff Phelps @ 1330 hrs.
2	Adoption of this agenda. Motion by: Seconded by
3	Adoption of the minutes for Nov 2016 meeting. Motion by: Second by:
4	Theta Chapter President's Report February 8th 2017 Hello everyone attending and welcome to our first meeting and education session of 2017. I am extending an extra warm felt welcome to our new members and I am pleased to report that Theta Chapter continues to grow and thank everyone for a job well done. Let's keep up the momentum. Later on we will be reviewing some constitution amendments that will be submitted for voting on line so when you get the email please vote. The Annual General Meeting May 18th 2017 is being held by OTN. I encourage everyone to register their site and attend this session and to participate in the voting process, which will be held by e-mail, following the AGM. It is your Association and your right as full members to vote. We will not be holding an Education day this year as we have elected to have one every two years on opposite years as our annual conferences. We are looking forward to this year's MDRAO Annual conference in September and hope to send 5 Theta members to this event. I believe that Tammy can expand on what we can expect this year. We will be holding a course in May this year as well and another meeting and education session via OTN in April. Lastly I encourage members to check out the new merchandise store on our MDRAO.ca web site where you can get MDRAO lanyards, key chains, hats, pens, mugs etc. I thank you again for this opportunity to serve, Yours Aye, Jeffrey Phelps CD, CMDRT President MDRAO Theta Chapter Moved by and Seconded by to accept president's report.
5	**Membership: Colleen** Membership 2016/2017. To date membership paid is 110

MANAGERS	NEW MANAGER	TECHNICIANS	NEW TECHNICIAN	ASSOCIATES	NEW ASSOCIATE	TOTAL
16	1	83	7	18	3	128

6 **Education Update:**

a) **Refresher: $330.00**: Is closed. If your certificate was in the 2013, you need to register for a refresher course in 2017/2018 year. The applications for the course will open on line June 1st 2017 and is open until Feb 1st 2018. Also if you plan to write the CMDRT register as required reading and preparation material is offered in the refresher course. Make sure to register so that you write the exam before your certificate expires.

b) **Classroom 2017** Dates May 9/10/11/12/13 depending on room availability. Sites: Timmins, Sault, North Bay and Midland. Registration posted in www.mdrao.ca until March 1st 2017. All registration is on line. Sites have limited seats so register early.

c) **Classroom 2018** Classroom course dates May 8/9/10/11/12 2018. Sites: Timmins, Sault, Sudbury/North Bay, Thunder Bay and Orillia/Midland. Registration posted in www.mdrao.ca until March 1st 2018. Schedule submitted as per requirement.

d) **Sessions 2017**: book sessions at your site from 13:15 to 1500 hrs. on these dates. Once booked locally send me your site and system and that has been booked with your OTN coordinator and OTB central. Email Colleen clanders@fibreop.ca once booked.

	April 12/17 Event # 54231245 Flexible Scopes **e)** Names for the Sept 10, 11, 12 2017 with expenses up to $1000.00 are those who attended 3 meetings (Sept/Nov/Feb) and paid membership before Sept 1st. Draw will be made February at end of meeting for 2 members and they must meet criteria which is still working MDRD, attended Sept/Nov/Feb THETA meetings, work as technician in MDRD and not have won in the last three years and not manager, RN, RPN. Winners to date are the following Elliot Lake: Roxanne Gallogley winner last year's attendance, and Joanne Tourgigny won at the education day.;	
7	**Newsletter – Vice President/MDRAO Chapter Rep Report Tammy Bennardo CMDRT** The Theta Chapter Newsletter is emailed to all members quarterly. Please submit any articles or events occurring at your sites to Tammy Bennardo bennardot@sah.on.ca Newsletters will come out in October . If you would like to contribute, please email your ideas/articles to myself or Michelle Bellefeuille. bellefeuillem@sah.on.ca **MDRAO Director Report**: The board met via teleconference on January 12,2017 to review the constitutional changes that were submitted. The board will be having a face to face meeting March 23. Education directors and coordinators will be meeting on March 22. The AGM will be March 28th and we will all join in via OTN. The biannual Provincal Conference planning is well under way please plan to attend September 9,10&11 2017. **MDRAO Newsletter**: Submission to Provincial: Process and person responsible. Discussion	
9	**Constitutional Changes and Voting: Tammy Bennardo** 10. New All chapters will hold an Education Day for members on off Conference years whenever possible. Rationale: Bi annual Provincial conference. New 7) page 12 All members of the chapter executive must pay their MDRAO membership by June 30th in order to hold office on the chapter executive. Rationale: If a person is not a member of the MDRAO they cannot hold office. Withdraw New 8) page 12 The President or designate from each chapter will attend a compulsory meeting with the provincial executive each year of their term to receive training on the requirements to operate a chapter and receive updates. Rationale: This will provide training to ensure chapters are meeting the By Laws and also can receive updates from the provincial executive and have discussions on plans for change in chapter development.	
10	**Treasurer's Report: Colleen Landers** No transactions for the past 2 months. No transaction occurred since the last meeting. Motion: That Theta chapter pay registration and expenses totalling $1000.00 for 5 Theta members and pay registration and expenses for the THETA executive to attend the MDRAO Provincial conference September 2017. Moved by Colleen Seconded by That the Treasurer's report be accepted. Moved by Colleen Seconded by	
12	New Business:	
13	Questions:	
14	Education Session: February 08/17 Event # 54231192 Cleaning in MDRD and validation 3M	
15	Next meeting: Please book sites and systems and send to clanders@fibreop.ca April 12/17 Event # 54231245 Flexible Scopes MRAO provincial annual meeting is May 18, 2017 Time: 1630-1900 Event number: 60941686	
16	Call for adjournment : Motion by:	